SANIRE
SOUTH AFRICAN NATIONAL INSTITUTE OF ROCK ENGINEERING

SANIRE MINUTES FOR THE COUNCIL MEETING HELD ON FRIDAY, 31 MAY 2019, MINERALS COUNCIL SOUTH AFRICA, JOHANNESBURG, BOARDROOM 3

Present:	J Maritz (President)(JM) D Neal (DN) R Armstrong (RA) Y Rajpal (YJ)	P Couto (Vice-President) (PC) F Essrich (FE) S Singh (SS) W Joughin (WJ)
Apologies:	A Esterhuizen (AE) A Hartzenberg (AH) W Skinner (WS) A Cooper (AC) C van Rooyen (CvR)	M du Plessis (MdP) A Gregory (AG) L Gardner (LG) R Malogwa (RM) J Lucas (JL)
In Attendance:	R van der Berg (MPAS)	

ITEM		SUBJECT	RESPONSIBLE PERSON
1.		**WELCOME**	**JM**
		The president welcomed members present and thank members for attending the meeting. The following proxies were received in the event of a vote required: M du Plessis (Proxy J Maritz) A Hartzenberg (Proxy P Couto) A Gregory (Proxy P Couto) L Gardner (Proxy F Essrich) A Cooper (Proxy P Couto) C van Rooyen (Proxy J Maritz) Apologies were noted for members not present. It was noted that no coal representative was in attendance. The President informed members of the passing of member Mr J Little and conveyed his condolences on behalf of SANIRE to the family. As a quorum was present the meeting was duly constituted.	
2.		**MATTERS ARRISING & MINUTES OF PREVIOUS MEETING**	**JM**
		Minutes of the previous meeting were tabled and the following amendments were made : P5 – Statistics to be confirmed by M du Plessis P7 – Photobook, champion to be confirmed P7 – Correct value of financials to be stated P7 – Eastern Bushveld Document to be clarified P8 – Information on shared drive (Google) to be uploaded Minutes of the meeting held on 8 February 2018 were accepted and seconded as a true reflection of the meeting held.	 **Mdp** **JM** **FE**

3.		**NEW MATTERS**	
		The following new matters were tabled and were discussed: 1. Examination Dates (Discussed Item: 4.1) 2. Ethics Committee Establishment (Discussed item: 4.3) 3. Election outcome Scrutinizers be appointed (Constitution 9.2.2) 4. Membership Portfolio (Discussed item: 4.5)	
4.		**COUNCIL MATTERS**	
	4.1	**Education** **RE Exam – May 2019** The President reported back on the May examinations and advised members present that the scripts are currently being finalised and results will be published as soon as confirmed. The president informed members that the following two universities will host the exams in future: 1. University of the Witwatersrand 2. University of Pretoria P Couto advised that misallocations were noted on the day of the exam and correction was done to allocate examiners correctly. It was requested that allocation be checked to ensure correct allocation. The following was noted: • Arrival time for examination to be adhered to • Guidelines to be updated on website. **SCO Practical** It was reported that the practical exams were hosted by the branches. **Plagiarism Complaint** The president informed members that a complaint was received re plagiarism of a paper that was submitted as part of portfolio of evidence. The information presented was copied from a previous SCO portfolio. Members present discussed the item and suggested the following be implemented: • Person to be expelled for two (2) years from writing exam if stated in the guidelines, else revert to one year • Policy on plagiarism to be finalised and published • A process to be put in place to ensure all students are aware of policy/guideline • Students to acknowledge guideline/policy and action to be taken if found guilty. **Future Education** • Members present discussed circular from MRAC dated 9 April 2019 • Members advised that a representative must be nominated to the MRAC committee to ensure that the interest of SANIRE is considered on decision making • Request was made for L Gardner & J Lucas to assist as they already form part of the committee • The president advised members that last SCO Exam has been scheduled for October 202 and confirmed that the Chamber of Mines Certificate will continue. **Montan University Leoban** • The president informed members that no progress was made and the project has not been finalised • The president requested that monies allocated to the project be moved to the investment account. Members present agreed	**LG /JL** **FE**

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Awards

- It was requested that the awards and the recipients be finalised for presentation at the AGM
- Branches to submit their list of nominations.

4.2 EVENTS & DONORS

AGM & Banquet 2019

- The president informed members that the AGM and Banquet date has been confirmed as 6 September 2019 at the Birchwood Hotel and Conference Centre
- The president advised that the event will be a black-tie event and that communication will be finalised for sending to members
- The President requested that a table for past presidents be made available. Members agreed
- Two (2) VIP tables to be included. Members agreed
- The following items to be confirmed:
  - Napier Award
  - Acknowledgements
  - Master of Ceremony
  - Presentation of Toast – Allocation
- The President requested all members to assist with identification of sponsors for the evening.

ACG 9th International Deep Mining Conference

- Members present were informed that as at date of meeting there were 117 delegates booked and R747 000 in sponsorship secured
- The conference dates confirmed were 24-25 June 2019 at Misty Hills Conference Centre
- The president thanked Mr W Joughin for all the assistance given with the organising of the event.

SARES 2019

- Members present were advised that the SARES conference is scheduled for 26 June 2019 at Misty Hills Conference Centre
- Members present discussed the duration of the presentations and confirmed that duration will be 20 minutes with an included 5-minute question session.
- The cost for attendance was confirmed as R1250 per person and that the event break-even point has been calculated at 80 delegates

4.3 FINANCES

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- F Essrich reported that the:
  - Current assets and liabilities are:
    - Notice Deposit + current account balance: R810 769.
    - Current liabilities:
      - Training materials for MONTAN University (R85k)
      - MPAS services for April & May 2019 (R12k)
- F Essrich reported that the institute is in good financial standing

RvdB

- The MPAS Secretariat reported on outstanding membership subscription:
  - The MPAS Secretariat reported as per membership analysis performed that if only invoiced members are taken into account that collection rate of 62% is noted. The secretariat advised that it appears that a number of only 376 members were invoiced and that a number of 258 members appears not to be invoiced. (Membership Fees-Annexure 4)
  - The MPAS Secretariat advised taken in consideration no member invoiced the true collection ratio is 36%, resulting in a potential loss of member subscription revenue of R 188 610,00.
  - The MPAS Secretariat raised concern on invoicing procedures that was previously applied as it appears that invoicing was not only done on the accounting program but also on other Microsoft Programs (MPAS Report - Annexure 1)

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4.4 CENTRAL OFFICE ADMINISTRATION

- F Essrich reported back on the following: (Annexure 3)

Office Administrator – P Thlako

- Members were informed that P Thlako resigned effective effective 3 April 2019 and that an exit interview was done and the following items were noted:
  - Limited career development
  - Increased workload
  - Ill-treatment by Council members (President, VP and PP)
- It was noted that P Thlako was available for a handover period
- Members present were informed the position was advertised in the Potch& Klerksdorp newspapers, website &Facebook and that over 300 applications were received
- F Essrich advised that none of the applicants were interviewed as the President advised that the Mines Professional Association had been contacted to assist with the management and to provide a quotation to take over the administration of SANIRE
- F Essrich advised that a handover was done by PT to J Maritz (President) on 3 April 2019 (laptop, phone, passwords, keys)
- F Essrich informed members that MPAS was not present at the handover
- R vd Berg advised members that MPAS was not available on the date due to prior commitments.
- F Essrich informed members that MPAS was informally appointed as temporary admin provider until 30 June 2019.
- F Essrich presented a timeline to members and
- J Maritz responded to the timeline and informed members that the particular request made were seen to be reasonable.
- Members discussed reasonable request made

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<u>Office Administration - MPAS</u>

- F Essrich asked why no formal contract has been sent.
- R vd Berg advised that a verbal contract is in place and that no invoicing has been done and referred to concerns raised within report and work to date has been pro-bono
- Members discussed and confirmed that the present arrangement was understood and that payment for services rendered by MPAS would be made at R6000 per/month
- R vd Berg informed members that a draft contract has been sent to the President. J Maritz advised that a draft contract has been received (Annexure 2)
- F Essrich requested why he was not copied as treasurer and R vd Berg advised that it was requested to be sent to the President.
- F Essrich referred to the constitution and that as treasurer he should have been copied in. (Reference were made to clauses: 1.6(ii), 3.17 & 3.11)
- J Maritz advised that the constitution would be discussed at the bosberaad as some changes are required.
- F Essrich referred to fiduciary duties assigned to President, Treasurer and Immediate Past President (Const. 3.17)
- Members discussed and agreed that decisions will be circulated in future.
- J Maritz advised that the contract has been included (Annexure 4) in meeting pack for comment.
- Draft MPAS Contract and monthly cost of R24 845 were discussed and found to be reasonable (by council vote)
- Members present discussed and agreed that MPAS would be approached to extend the temporary contract until the end of September and that a communication would be sent to members to explain the process and clear any miscommunication.
- Members should be advised that the final decision would be made by vote at the forthcoming AGM.

4.5 MEMBERSHIP

<u>Membership</u>

- Members present were informed that there has been a delay with the processing of new memberships as the incorrect details were used for confirmation to D Neal.

		• P Couto requested Quba to re-forward all applications from January 2019 to D Neal for confirmation and finalisation
		• MPAS Secretariat advised that the current membership list needs to be updated and confirmed as the current document requires a sanitation process as a number of emails and contact details appears to be not updated.
		• D Neal confirmed that all new members are required to pay membership fees upfront prior to being activated as an active member
		
		<u>ISRM 2019 Congress Rockbowl</u>
		• Y Rajpal advised that the South African Team has been confirmed and accepted
		• Members agreed that all RockBowl team members pay for their flights, to be reimbursed to the maximum of R15 000. Reimbursement will only take place on presentation of invoice and proof of purchase
		• The president advised that only flight costs will be refunded as the accommodation and gastronomy has been sponsored
		• It was requested that team members be sponsored with some attire to represent SANIRE. Members agreed and P Couto is to investigate the attire.
		• Members present discussed the rules of the Rockbowl and confirmed that team members have to be:
		    • Registered Student
		    • Under the age of 35	

5		**SANIRE SUGGESTION BOX**	
		P Couto advised that two items were received in regard to the suggestion box: **1. <u>AREC Certificate</u>** Members were informed that the AREC Certificate Custodian is the University of the Witwatersrand and that all enquiries can be directed to B Watson; the certificate is still issued by the Chamber of Mines **2. <u>SCO Exam Dates</u>** Members were informed that the website application is still closed and will open in due course to indicate when the next exams will take place	
6.		**GENERAL**	

		<u>Council Nominations</u>
		• The president presented the nomination as per the ballot nominations received from members
		• F Essrich referred to the constitution clauses: 2.15, 3.20, 9.2.2 and 10 (Annexure 3) re. council quorum, fiduciary duties and election scrutinisers.
		• J Maritz replied that the election process used is available for scrutiny and is an auditable process and that all nominations are captured independent and managed electronically
		• J Maritz advised that the constitution would be discussed at the bosberaad and that any suggested changes then will be discussed as per constitution at the AGM for approval
		• Council portfolios will be allocated and distributed for action prior to the strategic meeting (13-14 July 2019)
		
		<u>Ethics Committee</u>
		• F Essrich made a proposal that an ethics committee be established or an Ethics Officer appointed (Annexure 3)
		    • The aim would be to investigate and act upon practices, behaviour and actions by members which do not comply with the values and do not meet the professional standards the Institute has committed itself to.
		• F Essrich proposed that the following be investigated once the committee has been established
		    • Derogatory treatment of PogishoThlapo
		    • Unauthorised decision making by J Maritz
		    • Inadequate 'handover' to Jannie Maritz (in the absence of MPAS)
		    • Circumstances around P Cuto's departure from the Free State Branch committee
			JM
			
			JM
			
			PC

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- Reasons for M du Plessis leaving Lonmin
- Unresolved complaint by T Rangasamy
- any other issues that may be reported by members or external parties.

Mine seismology

F Essrich reported on the following:

- Rockburst Fatality at Doornkop: 8 April, M=1.4 and M0.7
- Rockburst Task Team (Rb TT, constituted 31 May 2018):
  - Followed by four meetings in 2018; 1 March and 31 May 2019;
  - Chair: J Boshielo (MHSC), RB TT chair Shane Durapraj (Minerals Council);
  - Outcomes of the quick-win analysis of mine data presented
  - Research proposals drafted for both Gravity and Seismicity related incidents.

ISRM Award for Best Performing National Motivation

- The president presented preliminary submission to be forwarded to Council for input
- Items to be reported in the report include:
  - SANIRE Website
  - Newsletter
  - Branch Events
  - National Symposia
  - AGM & Rewards
  - Examinations.

Bosberaad (Strategic Meeting)

- Bosberaas/ Strategic meeting scheduled for 13-14 July 2019
- Agenda for meeting to include:
  - Mentorship Programme
  - Ethics Committee
  - Election scrutinisers

SANIRE Office Move

- J Maritz advised members that notice was given to the property agent and that SANIRE offices are to be vacated by end of June 2018
- Members present discussed and confirmed that office be temporarily moved to MPAS
- Cost was discussed and approved.

SANIRE Post Box — FE

- The President advised that minimal post is received at the post box and in view that the majority of correspondence is done by electronic medium requested that the post box be closed
- Members discussed and agreed that notice of closure can be done once office has been moved

SAIMM Council

- W Joughin informed members that he has been elected to the Junior Vice President for SAIMM
- Members congratulated W Joughin

7.		**CLOSURE**	
		The President thanked all members present and MPAS for the assistance. President requested if there were any further matters for discussion There being none the meeting was closed at 12h27	

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